

CCFF Executive Board Meeting
December 16, 2019 9:30am – 11:50am
LC 135

Attendance

Members: Cynthia Laveriere, Michael Binning, Frank Gaik, Henrietta Hurtado, Peter Moloney, Walter Fernandez

E-Board: Mariam Youssef, George Jarrett, Ralph Casas, Veronica Miranda, Terrence Mullins, Kimberly Rosenfeld (chair), Bobbi-Lee Smart (chair), Lynn Wang, Pauline Acosta

- President's resignation: By-laws say Vice Presidents are eligible to assume the duties of the President in the event of their absence. Suggestion is to co-president until a special election.
- George: If it's a shared responsibility, it's important to have that delineated ahead of time so that it's clear who is taking on each task. Also, it's important to have a special election. We need to talk about the role in negotiations team and compensation.
- Terrence: The by-laws say that Vice Presidents automatically assume the duties of the President, we don't need to vote on that. But we need to vote on a special election.
- Pauline: We need to have a conversation about compensation since Bobbi-Lee is going to have to give up classes.
- E-board will schedule dates for the special election, which will be facilitated by the election committee.
- Ralph: If Bobbi-Lee is giving up classes, that's for a semester. So it doesn't make sense to have her as president for less than a semester.
- Peter: I agree it's cleaner this way.
- Kimberly would also have to give up duties for an entire semester, and it would be hard to find someone to take over in the middle of the semester when their spring schedule is already set. It makes more sense to wait until Fall 2020. The new president's duties will begin the day after the end of the Spring 2020 semester.
- President's duties that need to be taken on: Board of Trustees meeting twice a month, coordinating meeting twice a month, planning and budget meeting twice a month, grievance meeting once a month, LA Fed meeting once a month, office supplies, CFT conference call once a month, all day meeting in Costa Mesa on January 9, finishing the Maria Gurola case, treasurer meeting twice a month, membership meeting twice a month, set up petty cash system
- Mike: I support Stephanie staying on the Maria Gurola case and other grievance matters.
- Bobbi-Lee will stay on negotiation team.
- Stephanie will continue all the old grievance cases but not take on new ones.
- By the end of the week, president's duties and compensation will be decided.
- Veronica: it would be helpful to send out a list of divided duties so we know who to go to for what.
- Ask Michelle to take on more responsibility to reconcile database

- Motion to accept Stephanie's resignation letter (proposed by Terrence, seconded by Bobbi-Lee)

Votes on the motion:

Yea: unanimous

Motion carries.

-Motion to approve a 10-hour per week increase for Michelle Castillo to reconciling membership payroll database (proposed by Pauline, seconded by Terrence)

-Friendly amendment: 10 hours per month

-Motion to approve up to 10-hour per month increase for Michelle Castillo to reconciling membership payroll database (proposed by Pauline, seconded by Terrence)

Votes on the motion:

Yea: unanimous

Motion carries.

-Motion to retain Stephanie as a grievance officer, where she will work with Mike Binning to determine what cases she should be on, compensated 2 units (proposed by George, seconded by Mariam)

Votes on the motion:

Yea: unanimous

Motion carries.

-George: suggestion to use non-instructional salary schedule for compensation of co-presidents, since it's based on hours instead of units.

-Schedule additional meeting for December 18, 2019 2:30-4:30pm. Location: Financial Aid Resource Center conference room.

Adjourn