

Dear Faculty,

The District and CCFF representatives met to discuss the deployment of the Emergency Operations mandatory training. As stated by Dr. Fierro on his email on February 7, 2020 (see below), the college is working with West Coast Consulting Group, Inc., to develop a new Emergency Operations Plan (EOP). Our current EOP was created in 2011 and has not been updated. The EOP is to be activated in the event of an emergency, or when a natural disaster or hazardous condition occurs (BP and AP 3505). This plan must comply with State and Federal guidelines and any other relevant programs.

Pursuant to the California Emergency Services Act, any person employed by a county, city, state agency or public district in California is a public employee and considered a Disaster Service Worker. Furthermore, California Government Code, Section 3100-3109 states in part: *"It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or extreme peril to life, property, and resources is of paramount state importance...in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers..."*

Disaster service means all activities to aid in the response and recovery phases of a disaster or emergency, including approved and documented training necessary or proper to engage in such activities. Therefore, all District employees are required by law to be trained.

West Coast established two window periods to complete the training: one in the spring and one in fall 2020. The spring training is currently open and closes on March 4, 2020. The fall training will be available from September 14 to October 15, 2020. Two hours of flex credit are available to full-time faculty and part-time faculty will receive two hours at the ancillary rate of \$30.00 (Article 8.2).

If you already started the training, we encourage you to finish it by March 4, 2020. West Coast Group Online Classroom allows to watch the training by sections. However, you must complete all sections and pass the exam by March 4 or wait until the next window period in the fall.

To access the West Coast Group Online Classroom system, follow the instructions provided on the original email below.

Thank you for your attention to this matter and do not hesitate to contact us if you have any questions.

Respectfully,

DISTRICT

Dr. Adriana Flores-Church, Vice-  
President of Human Resources

CCFF

Jay Elarcosa, Chief Negotiator  
Bobbie-Lee Smart, CCFF Co-President